

WORK EVIDENCE SHEET		Evidence Ref. No: 11
Learner Name: Aidan O'Flynn-mundin	Employer: Isle of Wight Steam Railway	
Address of site: Havenstreet Station, Isle of Wight Steam Railway, Main Rd, Havenstreet, Ryde PO33 4DS		
Job Start Date: 9th June 2023	Job Completion Date: 9th June 2023	
Name of Job: Replacing broken quarterlight window		
Brief details of job: I had to replace a shattered glass window on a running carriage 6349.		
Have you had a site induction on this site and / or had toolbox talks?		
When I started my apprenticeship.		
How did you receive your work instructions? (Attach specification / drawing / schedule or witness testimony confirming verbal instructions if possible.) Verbal instructions by my supervisor informing me of the task and how to complete the repair.		
Planning for the job: Did you arrange materials to be delivered / moved before you started work? My supervisor had sourced new toughened glass and beading for the window, which was ready for the job.		
Give details of the people you spoke to, the instructions you received & the type of communication. (Oral, listening, body language?) Colleagues: Steve Roundtree (Charge Hand) Check my work once completed Foreman: Neil Rees (Locomotive Forman) I informed him that I was working on the platform Supervisor: Paul Fisher (Charge-Hand) Verbal & Tutorial instructions Client:		
What materials did you use? (List them all) 1x Toughened Glass: W 55cm, L 75cm, D 5mm Saple window moulding sizing unknown WURTH Bond & Seal PU sealant How did you store them on site? Carriage & Wagon Workshop		
What protection did you make for the surrounding area, materials & equipment before starting work? (Explain) I put a protective sheet underneath the window on the carriage seat before using Mastic to seal the window.		
List the hand tools & any equipment that you used: Claw hammer Flathead screwdriver Stanly knife Scraper Small step-up ladder	List the power tools that you used: None used.	
Where were the tools & equipment stored on site? Carriage & wagon workshop		

What maintenance did you carry out on the tools & equipment?

No maintenance required.

What PPE was necessary / used?	Eye protection, gloves & Nitrile Gloves
Explain details of any hazards on the site (E.g. cables, fumes, Access etc.) How did you deal with the hazard?	Hazards: Working on station platform. Resolved by placing a Not to be moved board on carriages to ensure carriages were not moved. Checked the vehicles were braked. Hazard: Removing broken plate glass from carriage window. Resolved by wearing correct gloves and overalls and eye protection.

Briefly describe the work you did; how you protected it & any access equipment you may have worked from:

I was informed that a carriage quarterlight had been damaged by a passenger and the glass was required to be replaced on a non-running day. My supervisor told me how to carry out the repair and that he had sourced the replacement glass and spare mouldings.

First, I unscrewed and removed the mouldings from around the window then took the glass out which was in three parts.

I clean off any sealant or debris, put a new mastic seal on the inside edge of the frame then placed the glass in the mastic and fixed the mouldings to the frame.

After I had finished and cleaned the compartment, I handed over to Steve Roundtree who touched up the paintwork and painted over any visible sealant.

Did you work at height on this task? Did you check the equipment for safety?

Yes, I used a two-step ladder. Made sure the ladder with still in ticket

Did you do this task on your own or as part of a team? (If on your own, how did you take responsibility for completing the work?)

On my own and my work was checked by Steve Roundtree.

Explain what the time constraints for this job were:

The window had to be replaced by the end of the day (09/06/23) as the rake of carriages were to be used the next day.

Was the quality of your work checked when it was completed? Was there anything you could improve next time?

When I finished the work Steve Roundtree checked what had been done.

What problems / difficulties were there? (e.g., delays due to damaged materials / equipment, problems from the weather or access to premises)

None.

How did you sort the situation out?

N/A

Give details of any changes to the work programme. What changes took place; name the people who informed you.

None

How did you clean up the work area & what did you do with unused materials?

After I had fixed the beading and mouldings, I removed excess Mastic with a rag and white spirit. All broken glass was disposed of in the glass skip. Carriage compartment was swept out once work completed.

What did you do to keep the workplace secure? (e.g., lock premises, ensure visitors sign in)

When I was not working on the carriage, I would lock the compartment's door.

What company rules did you follow?

Health and safety at work act 1974

Personal Protective equipment Regulations 1992

What company documentation did you complete? (e.g., timesheets)

Timesheet and carriage defect report sheet.

Photographs- Date, location, WBR's signature. Identify yourself with an arrow if others are in the photo.

State the number of photographs attached:

5

Staple photographs to evidence sheet.

Candidates Signature:



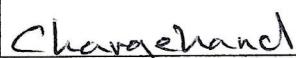
Date: 03/07/2023

I CONFIRM THAT THE DETAILS GIVEN ABOVE ARE ACCURATE -

WBR / Supervisor's / Customers Name (Please print):



Position in company:



Tel. No.

WBR / Supervisor's / Customer's Signature:



Date:

3/7/23

Please note that this form cannot be accepted as evidence UNLESS it has been signed & dated by all concerned.



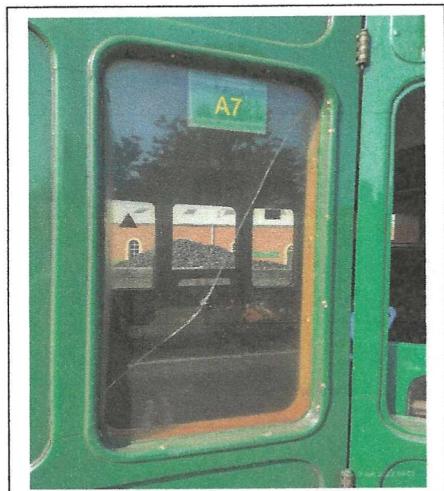
Another good write up.

NOT A JOB WHICH IS SPECIFICALLY ON YOUR
RECORDS YET BUT A VERY USEFUL SKILL TO
HAVE. AUTHENTICATED BY YOUR ASSESSOR AT LEVEL.
YOU ARE PROGRESSIVE AHEAD OF SCHEDULE. WELL DONE.

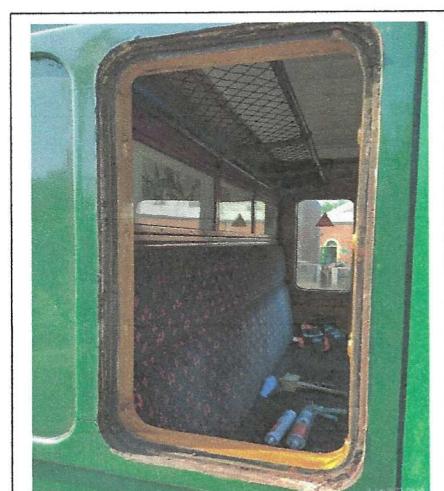
Photographs

Date: 09/June/2023

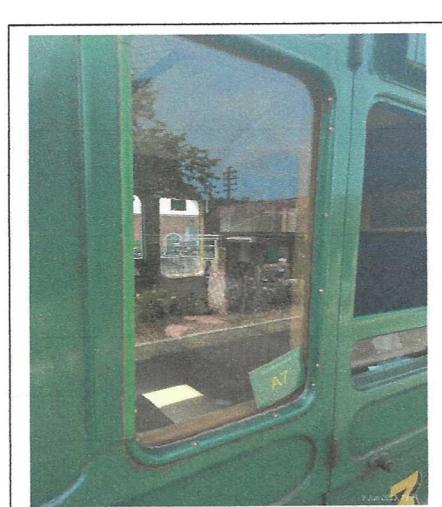
Location: Isle of Wight Steam Railway (Platform)



Cracked quarter light



Glass removed from the frame



New glass pain fitted with beading